

POSITION STATEMENT ACADEMIC STAFF

UTS:HUMAN RESOURCES

POSITION: Postdoctoral Research Fellow (Level B),
Palliative Care Clinical Studies Collaborative

FACULTY: Health

ACADEMIC SUPERVISOR'S NAME: David Currow
POSITION: Professor Palliative Medicine, IMPACCT

DUTIES OF THE POSITION:

The Palliative Care Clinical Studies Collaborative (PaCCSC) Postdoctoral Research Fellow will be responsible for establishing their own program of palliative care research, contributing to evaluation of findings, assisting with grant funding applications and specific research-related tasks of the Palliative Care Clinical Studies Collaborative (PaCCSC). PaCCSC national office is based within IMPACCT in the Faculty of Health, University of Technology Sydney, with some team members working at other locations in Queensland and South Australia.

The PaCCSC Research Fellow will have experience in research and scholarly activities and is expected to act autonomously on key research project tasks under the direction of their supervisor and project leaders, within the rules and guidelines set by the university. They will also actively contribute to nationally competitive grant applications and the publication and dissemination of PaCCSC clinical trial results, and to enhancing the profile of research within the Faculty of Health at University of Technology Sydney.

RESEARCH AND SCHOLARSHIP

- Undertake internationally competitive research
- Prepare research grant applications and tenders
- Seek and apply for competitive Fellowship and/or grant funding appropriate to level of qualifications/experience
- Coordinate and prepare research protocols, ethics and data applications and reports
- Conduct data analysis
- Publish and/or disseminate research outcomes
- Provide progress reports and a final report on the research program

TEACHING AND LEARNING / EDUCATIONAL DEVELOPMENT

- Contribute to and participate in research seminars as required
- Active participation in the supervision and training of research students
- Co-supervision or, where appropriate, supervision of major honours or postgraduate research projects within the field of the staff member's area of research
- Complete the Foundation Subjects of the *Graduate Certificate in Higher Education Teaching and Learning (GradCertHEd)* during the Fellowship

ADMINISTRATION, MANAGEMENT AND LEADERSHIP

- Administration of any research grant, as applicable
- Supervise technical or research assistants as required
- Apply for an external research grants and fellowships, and/or actively seek other appropriate funds from an externally funded agency or source
- Participate in Faculty and University community

- Involvement in professional activities including, subject to availability of funds, attendance and presentations at conferences and seminars
- Participate in the Early Career Researcher Development Programs
- Take a leading role in fostering research collaboration and research opportunities with other groups within University of Technology Sydney
- Other duties as requested from time to time

CONSULTING/EXTERNAL ACTIVITIES

- To work with project team members on a range of projects to conduct and manage a program of palliative care research
- Foster industry engagement and attract industry funded research projects

SAFETY & WELLBEING RESPONSIBILITIES

All staff must:

- Take reasonable care of, and cooperate with actions taken to protect, the health and safety of both themselves and others
- report all accidents, incidents and hazards to their supervisor as soon as is practicable

Supervisors and managers of staff and facilities must do whatever is reasonably practical to ensure that both the workplace and the work itself are safe, in consultation with staff affected.

LEADERSHIP CAPABILITIES

Pipeline					
Category	Leading Strategically	Collaborating and Engaging	Leading Teams	Presence and Awareness	Leading Performance
Capabilities	Role models organisational agility	Encourages collaboration	Manages diversity	Influences others	Demonstrates technical expertise
				Demonstrates resilience	Informs others

KEY SELECTION CRITERIA ACADEMIC STAFF

UTS:HUMAN RESOURCES

POSITION: Postdoctoral Research Fellow

FACULTY/SCHOOL/DEPARTMENT/UNIT: Health

Skills and Attributes

- Demonstrated ability to work both independently and in collaboration with others.
- Quantitative or qualitative data analysis skills
- Excellent verbal and written communication skills with proven ability to effectively analyse information and produce clear, succinct reports and documents
- Planning and organisational skills, with the ability to prioritise multiple tasks and set and meet deadlines
- The proven ability to obtain external grants for research
- Ability to analyse and solve problems
- Ability to develop independent research track and coordinate research projects
- Proven ability to publish in high quality journals
- The ability to successfully supervise undergraduate and postgraduate research students

Knowledge

- Understanding of palliative care research
- Practice in a clinical or health discipline

Qualifications

- A PhD in health or health related discipline and some postdoctoral research experience in palliative care.
- Practice in a health discipline or clinical sciences

Experience required

- Experience in the conduct of clinical trials and/or palliative care
- Experience using mixed methods in research
- Experience in writing grant applications, tenders and reports
- Experience in research project management and ethics applications
- Demonstrated capacity to use a range of software packages; ie: Excel, SPSS (or similar), Access, MS Office, End Note, NVivo
- Track record of contributing to/ first authoring peer reviewed publications
- Previous experience in research in clinical research relevant to palliative care
- Previous experience of health service or research environments